

# Perth Amboy Boat Owners Association

Trading As Raritan Bay Anglers Club  
Reviewed: 2011 Printed: 2011

## BY-LAWS

### Article I. Title

This organization shall be known as the Perth Amboy Boat Owners Association, Trading as The Raritan Bay Anglers Club.

### Article II. Objectives

**Section 1.** To represent the interests of boaters and fisherman operating in the Raritan Bay area, to local and state authorities, in order to guarantee our collective interests are served.

**Section 2.** To promote safe boating and sportsmanship in the Raritan Bay area.

**Section 3.** To provide contributions to local charities through donations raised by the organization sponsored events.

### Article III. Meetings / Communications

**Section 1.** This organization will meet once on the second Wednesday of each month at 7:30 p.m. twelve (12) months per year.

**Section 2.** If a regular meeting falls on a holiday the meeting will be held the next day or as scheduled by the President.

**Section 3.** The President may call special meetings with 48- hour notice to the membership.

**Section 4.** Twelve active members shall constitute a quorum.

**Section 5.** Communications: The main form of communications to membership will be through email and the website.

**Section 6.** There will be no consumption of alcoholic beverages during the business portion of the meetings.

## Article IV. Membership

**Section 1.** Membership shall be open to boat owners and fishermen at a minimum of 18 years of age residing in the tri state area.

**Section 2.** Applications for membership must be presented to the membership committee at the next regular meeting. At this time the membership committee may motion to have the application accepted, rejected or turned over to the investigating committee for review.

**Section 3.** All prospective members will be considered according to the date their application is received by the membership committee.

**Section 4.** All members are required to pay dues at a rate established at the January meeting. This dues money is used to pay administrative costs associated with running of the club. It is not intended for social activities.

**Section 5.** Dues are to be paid in full by the March meeting in order to be in good standing. Any member that is not paid in full by the March meeting will forfeit their position in the club and their position will be opened to new members. Membership will be capped at 75 members. Renewals may be mailed to the Perth Amboy Boat Owners Association, PO Box 546 Perth Amboy, NJ 08862-0545.

**Section 6.** Any member serving ten (10) consecutive years in good standing will be granted a lifetime membership and have their dues reduced by 50% for the remainder of their membership and receive a **Certificate** recognizing their tenure.

**Section 7.** Any person who by reason of time contributed, personal effort and/or financial contribution beyond normal expectations of the organization may be bestowed **Honorary Membership**. This person shall not vote at meetings. This person may attend social functions and shall be given a **Certificate** in recognition of their accomplishments. Honorary members must pay to attend any social functions.

**Section 8.** Any person serving in the military on active duty will remain on the active roster as a member in good standing.

**Section 9: Attendance:** All members must attend a minimum of 6 meetings per calendar year to remain in good standing, any member that does not attend 6 meetings per year without being excused by the board will be eliminated from the roster and their spot will be opened to new members.

## Article V. Election of Officers

**Section 1.** The officers of this organization shall be President, Vice President, Treasurer, Secretary and three (3) trustees.

**Section 2.** Nominations for officers will be held at the November meeting. Elections will be held at the December meeting.

**Section 3.** Any member wishing to be nominated need not be present; a letter stating eligibility submitted to the President will be sufficient notification. This letter is due at the October meeting.

**Section 4.** Nominated members need not be present at the meeting to be elected.

**Section 5.** Officers elected will hold office for one (1) year beginning the first of the year.

**Section 6.** In case of a vacancy in the office by reason of resignation or any other cause, such vacancy will be filled by a special election held at the next regular meeting.

**Section 7.** The secretary shall notify the membership in writing prior to a meeting at which nominations and or a special election is to be held.

## **Article VI. Duties Of The Officers**

**Section 1. President:** Shall preside over all meetings and enforce the rules and by-laws of the organization, act as judge and announce the results of all elections, shall appoint all committees, sign all orders of the treasurer for monies ordered and paid and perform such duties as the laws of the organization require.

**Section 2. Vice President:** Shall perform all duties of the President in his absence.

**Section 3. Treasurer:** Shall receive all monies and is custodian of all funds of this organization and shall, with the President or Vice President, sign all properly drawn checks and vouchers. He shall make a report at each meeting of the monies received and paid out, the sources of revenue and expenses in detail. He shall deliver to his successor in office all monies, papers and records in good order. In the Treasurer's absence, the President may appoint an Acting Treasurer.

**Section 4. Secretary:** Shall be responsible for calling roll, keeping accurate minutes of all meetings and distribute same prior to the start of each meeting and maintain all records required for the operation of this organization.

**Section 5. Trustees:** The business and property of this organization will be managed and controlled by the trustees. They shall audit the Treasurer's books in December and report their findings to the membership. Expenditures require the approval of two (2) Trustees with a dollar limit set by the membership at the regular meeting.

## Article VII. Duties Of The Member

**Section 1.** All members shall obey the order of the officers and abide by the By-Laws of the organization.

**Section 2.** All members must take an active interest in the organization and must put in six (6) hours of work per year to qualify and attend club functions to include the annual picnic. Any member not meeting this requirement will be turned over to the Investigating committee or the executive board for a review.

**Section 3.** All equipment issued to a member remains the property of the organization and is to be returned upon resignation or expulsion.

**Section 4.** Members must work 6 hours towards the annual Flea Market to be eligible to attend club sponsored fishing trips. Non-eligible members may pay a predetermined fee to attend these trips.

**Section 5.** All members must serve on a committee either as a chair, co-chair or a committee member.

## Article VIII. Committees

### Section 1. Duties of Committees:

Committees will have a Chairman, a Co-Chairman if needed and committee members. Committees are to meet separate from the general meeting. Any problems and/or concerns are to be brought to the Committee Overseer. All committee chairman will be asked to give update reports at each meeting. Club officers will serve on the Bi-Laws committee.

**a) Committee Overseer:** Responsible for checking on all committees and reporting any problems to the president.

#### **b) Annual Fluke Tournament:**

**Shirt Committee:** Work with PAHS on the design, work with the printer .order, store and sell shirts, keep track of quantities ordered / sold from year to year.

**Advertising Committee:** Contact all newspapers, magazines and websites. Get banners, signs and fliers and distribute them.

**Tournament Committee:** Soliciting door prizes, All aspects of the Captains meeting and weigh station.

#### **c) Flea Market**

**Flea Market Committee:** Work with vendors, responsible for layout of the hall and soliciting door prizes.

**Advertising Committee:** Contact all newspapers, magazines and websites. Get banners, signs and fliers and distribute them.

**d) Club Tournament Committee:** Responsible for setting the date, collecting entry fees, weighing the fish, bringing the scale, hot dogs and beer to weigh in. Responsible for keeping grounds clean.

**e) Picnic Committee:** Work with caterer, get head count, reserve picnic grove (January), order beer & wine, arrange kids activities & prizes, responsible for making sure the grounds are cleaned.

**f) Charter Trip Committee:** Check out, recommend and book boats. Set dates and select species, take care of sign up and collection of monies. Check in members at charter boat.

**g) JCAA Committee:** Attend JCAA meetings and give update reports to members.

**h) Bi-Laws Committee:** The By-Laws committee shall review the By-Laws every three (3) years and recommend changes. Also, they shall evaluate By-Laws changes and report their findings back to the membership.

**i) Investigation Committee:** The investigating committee will investigate all charges presented to them by the President or any applications referred to them by the floor. Any other member may refer charges against any other member of this organization. The charge must be specific and in writing to the President who will read the charges at the regular meeting. After charges are read, they are turned over to the Investigating committee who is empowered to investigate the charges and summon any member to testify, the committee will announce the finding of the committee by the Chairperson at the next regular meeting at which time appropriate action will be decided upon by membership.

**j) Sergeant at Arms:** Keep order at the meetings and events.

**k) Web Master:** Run the RBAC website and keep it current.

**l) Coast Guard:** Keep the membership updated on safety regulations and / or boating issues.

**m) Photographer:** Take photos at all events and have them ready for display at club events and functions.

**n) Membership Committee:** Screen new member applications, review probation reports and approve membership. Keep record of attendance.

**Section 2.** The president shall appoint all committees and may sit on any committees.

## **Article IX. Voting Procedures**

**Section 1.** Motions not affecting By-laws changes may be approved by a majority of votes cast. In case of a tie vote, the President may cast a vote in the affirmation to break a tie.

**Section 2.** Changes in the By-Laws, after procedures stated herein have been complied with, must be approved by a two-thirds (2/3) majority of the votes cast.

**Section 3.** The presiding chairperson may cast a vote for elected office. The vote must be cast before a count of the ballots is announced.

**Section 4.** Elections to office require a majority of the votes cast. If a majority vote is not achieved, the two persons receiving the highest number of votes will have a runoff election and the one receiving the majority of votes will be elected.

**Section 5.** Distribution and counting of the ballots will be the responsibility of two (2) trustees.

## **Article X. By-Laws**

**Section 1.** By accepting membership to this organization all members agree to abide by the By-Laws herein.

**Section 2.** No part of these By-Laws shall be repealed, altered or amended unless a proposal in writing is submitted to the President. The following procedure will be executed.

- A.** Proposal submitted and signed by three (3) members and read at the regular meeting. It will then be referred to the By-Laws committee for review and comment at the next regular meeting (First Reading).
- B.** Proposal will be read and discussed at the regular meeting (Second Reading).
- C.** Proposal will be read, discussed and voted upon at the Third regular meeting (Third Reading). If approved, the amendment(s) shall be adopted immediately. A two third (2/3) majority of votes is required for approval.

## **Article XI. Parliamentary Authority**

**Section 1.** The rules contained in these By-Laws govern this organization in all cases to which they are applicable. The executive board through the reference of "Robert Rules of Order, Revised" shall decide all disputes, as to the interpretation.

Voted and accepted by the membership this \_\_\_\_\_

Attested By:

\_\_\_\_\_ **President**

\_\_\_\_\_ **Vice President**

\_\_\_\_\_ **Secretary**

\_\_\_\_\_ **Treasurer**

\_\_\_\_\_ **Trustee**

\_\_\_\_\_ **Trustee**

\_\_\_\_\_ **Trustee**